

Crawley Borough Council

Cabinet

Agenda for the **Cabinet** which will be held in **Ashurst Main Hall - The Charis Centre**, on **Wednesday, 30 June 2021** at **7.00 pm**

**PLEASE NOTE THE LOCATION FOR THIS MEETING.
PARK IN THE REAR CAR PARK**

WI-FI CODE = cc378BCX

Nightline Telephone No. 07881 500 227



Chief Executive

Membership:

Councillors P K Lamb (Chair)
R S Fiveash
I T Irvine
G S Jhans

M G Jones

C J Mullins
P C Smith

Leader of the Council
Deputy Leader and Cabinet Member for Resources
Cabinet Member for Housing
Cabinet Member for Environmental Services and Sustainability
Cabinet Member for Public Protection and Community Engagement
Cabinet Member for Wellbeing
Cabinet Member for Planning and Economic Development

Safety Protocol for the Meeting

The safety of Councillors, council officers, the public and venue staff is paramount. Consequently social distancing measures will be in operation and face masks will be worn (unless speaking) at all times. Hand sanitising will also be required on entry to the venue. Please follow any one-way system that may be in operation.

Please be aware that the capacity of the venue has been decreased as a result of social distancing. As a result attendance numbers may need to be reduced.

Please contact Democratic Services if you have any queries regarding this agenda.
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The order of business may change at the Chair's discretion

Part A Business (Open to the Public)

	Pages
1. Apologies for Absence	
2. Disclosures of Interest	
In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.	
3. Minutes	7 - 20
To approve as a correct record the minutes of the Cabinet held on 10 March 2021.	
4. Public Question Time	
To answer any questions asked by the public which are relevant to the functions of the Cabinet.	
Public Question Time will be concluded by the Chair when all questions have been answered or on the expiry of a period of 15 minutes, whichever is the earlier.	
5. Further Notice of Intention to Conduct Business in Private and Notifications of any Representations	
The Monitoring Officer will report on any responses to representations received in relation to why item(s) 17 and 18: <i>Telford Place Development Opportunity and Approval to Award a Contract for Professional Services (Architects) - Proposed Housing Sites</i> should not be held in Part B Business – (Closed to the Public).	
6. Matters referred to the Cabinet and Report from the Chair of the Overview and Scrutiny Commission	
To consider any matters referred to the Cabinet (whether by a scrutiny committee or by the Council) and those for reconsideration in accordance with the provisions contained in the Scrutiny Procedure Rules, the Budget Procedure Rules and the Policy Framework Procedure Rules set out in Part 4 of the Council's Constitution.	
7. Treasury Management Outturn 2020 – 2021	21 - 36
<i>The Leader's Portfolio</i>	
To consider report FIN/527 of the Head of Corporate Finance, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	

		Pages
8.	Financial Outturn 2020-2021: Budget Monitoring – Quarter 4 <i>The Leader's Portfolio</i> To consider report FIN/526 of the Head of Corporate Finance, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	37 - 58
9.	Leisure Contract - Extension of Variation Order <i>Wellbeing Portfolio</i> To consider report HPS/27 of the Head of Major Projects and Commercial Services, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	59 - 62
10.	Extension to Coronavirus Act Protections from Evictions for Crawley Homes <i>Housing Portfolio</i> To consider report DCE/08 of the Deputy Chief Executive, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	63 - 66
11.	Temporary Accommodation Modular Housing Solution <i>Housing Portfolio</i> To consider report SHAP/81 of the Head of Strategic Housing Services, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	67 - 74
12.	Forward Programme of Key Procurements (July - December 2021) <i>The Leader's Portfolio</i> To consider report FIN/525 of the Head of Corporate Finance.	75 - 78
13.	Replacement Article 4 Directions (Class MA) in Main Employment Areas <i>Planning and Economic Development Portfolio</i> To consider report PES/387 of the Head of Economy and Planning.	79 - 88
14.	Urgent Action Cabinet Members are requested to note that urgent action has been taken under paragraph 18.3 of the General Committee Procedure Rules of the Constitution in relation to the following:	

District Heat Network's Heat Tariff

The Chief Executive, under the Urgent Action decision making powers set out in the Constitution, agreed on [5 May 2021](#) the District Heat Network's Heat Tariff. This Heat Tariff came into force in May 2021 ahead of the occupation of Geraint Thomas House. This Tariff will be reviewed on an annual basis.

This decision avoided the potential scenario of Geraint Thomas House being occupied without any Heat Tariff being in place. Given the election, taking this decision through normal routes would have led to a delay of a number of weeks making such a scenario likely.

As the decision related to an Executive function, the Chief Executive took the decision in consultation with Councillor Lamb (as Leader of the Council). Councillor Jhans (Cabinet Member for Environmental Services and Sustainability), Councillor P Smith (Cabinet Member for Planning and Economic Development), Councillor Irvine (Cabinet Member for Housing) and Councillor Kim Jaggard as Shadow Cabinet Member for Environmental Services and Sustainability was also consulted.

Council Tax Discount

The Chief Executive, under the Urgent Action decision making powers set out in the Constitution, agreed on [13 May 2021](#) that an additional discretionary council tax discount of up to £150.00 per household may be provided for working age Council tax reduction claimants. This would reduce Council tax bills by up to £150.00 for vulnerable working age residents.

This decision enabled the Council to start implementing an additional discount to help reduce the impact of the pandemic on residents in receipt of Council tax support as soon as possible.

As the decision related to an Executive function, the Chief Executive took the decision in consultation with Councillor Lamb (as Leader of the Council).

15. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

16. Exempt Information – Exclusion of the Public (Subject to Agenda Item 5)

The Committee is asked to consider passing the following resolution:-

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraphs specified against the item.

Part B Business (Closed to the Public)		Pages
17.	Telford Place Development Opportunity <i>Housing Portfolio</i> Exempt Paragraph 3 <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> To consider report SHAP/82 of the Head of Strategic Housing Services, which was referred to the meeting of the Overview and Scrutiny Commission held on 28 June 2021.	89 - 96
18.	Approval to Award a Contract for Professional Services (Architects) - Proposed Housing Sites <i>Housing Portfolio</i> Exempt Paragraph 3 <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> To consider report DCE/07 of the Deputy Chief Executive.	97 - 102

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